

Deliverable

D1.5 Guidelines for collection of experimental data					
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Lead beneficiary	CNAG-CRG (Sergi Beltran)				
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Author(s)	Ricky Joshi (CNAG-CRG), Sergi Beltran (CNAG-CRG)				
Reviewed by	Holm Graessner (EKUT), Alexander Hoischen (RUMC)				
Approved by	Ana Rath (INSERM-Orphanet)				



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Explanation according to GA Annex I:

Good practice guidance will be provided in order to ensure the quality of data.

Abstract:

This report provides information on the guidelines that have been developed for experimental data collection for Solve-RD. These guidelines aim to aid and facilitate all data upload from all Solve-RD collaborators and ensure high quality standards are met.

Introduction:

Many Solve-RD partners, associated partners and networks will submit unsolved exomes and genomes as well as phenotype and clinical information from rare disease patients and their family members to the RD-Connect Genome-Phenome Analysis Platform (GPAP). We have prepared a number of guidelines with step-by-step instructions to facilitate this. This report deals exclusively with the collation of experimental data. Collation of phenotypic data is addressed in deliverable D1.4, and information on training modules and help provided for the latter is addressed in D1.3.

Report:

Genomics and other -omics data will be collected in a secure manner using RD-Connect GPAP's web-based submission platform. Once all phenotypic data has been submitted to PhenoTips (see Deliverable D1.3), the user may proceed to the experimental data and metadata upload at <u>https://platform.rd-connect.eu/datasubmission/</u>. Here, the user will find a three-step workflow to submit essential meta-data related to the experimental data they wish to submit (Fig1). The three steps include 1) submission of participant set, 2) submission of experiment set and 3) submission of data files meta-data and data upload itself. The three steps are defined in more detail below.



Fig1. RD connect submissions platform for meta-data and data upload and "See instructions" link.

The submission page has a "See instructions" link (Fig1) that leading to a page with the guidelines to submit this information, either through the interface or by uploading pre-filled Excel files. These guidelines are available at https://rd-connect.eu/data-submission-guide/ and a screenshot is provided in Fig2. In addition, we hold regular tele-conferences and webinars to help all users to correctly upload their meta-data and assists with any queries they may have (our last webinar was uploaded to YouTube and can be found here: https://www.youtube.com/watch?v=56omyLC0wQw&t=13s). We also have a help-desk email to provide case-by-case support at: help@rd-connect.eu.



Submitting genomic data	The Data Submission Platform can be found at https://platform.rd-connect.eu /datasubmission/
. Submit Participant Set	You will need a list of the DhenoTins IDs corresponding to the genomic data you
2.1. Procedure 1 (small number of participants)	wish to submit.
2.2. Procedure 2 (large number of participants)	There are 3 steps to submitting genomic data to the platform:
2.3. Generating a TSV file	1. Submit participant data (requires that PhenoTips entry is already complete)
2.3.1. Using Libre-Office	2. Submit corresponding experiment data 3. Transfer genomic data files
2.3.2. Using Microsoft	
Excel	RD Connect SUBMISSION PLATFORM ABOUT WELCOME MAIN MENU FAQ LOGOU
2.3.3. Using Microsoft	
Office Plus 2016	Submission Data to RD-Connect 🕑 see instructions
Submit Experiment Set	1- Submit Participant Set
3.1. Procedure 1 (small	
number of experiments)	2- Submit Experiment Set
3.2. Procedure 2 (large number of experiments)	3- Upload data
. Upload data	
4.1. Procedure 1 (small number of files)	
4.2. Procedure 2 (large	Manage your RD-Connect 🕑

Fig2. Screenshot of experimental data submission guidelines available online.

Data quality for both online and Excel submission is enforced at each step as mandatory data fields must be completed. These mandatory fields are highlighted by red asterisks (see Fig2, 3 and 4 for examples). The required meta-data also includes that required for the European Genome-Phenome Archive (EGA) in order to be able to submit this data to the EGA at a later stage as agreed in the Solve-RD Data Sharing Policy.

<u>Step1-</u> Submit Participant Set. At this step, the user will be required to declare the RD-Connect individual IDs for those individuals for which he/she intends to submit data. A summary of the information the user entered in PhenoTips (see deliverable D1.4) will be displayed (e.g. sex, mode of inheritance, consanguinity etc. (Fig2). There is also a checkbox to authorize data discovery from this patient through Matchmaker Exchange (www.matchmakerexchange.org), to which the RD-Connect GPAP is connected. Below, Fig3 shows an example of Step1-Submit Participant set user interface.



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Group assigned to the entries adm	in \$							
Phenotips ID * Pa	tient Registry 😡	🔲 Matchmaker Exchange 😡	Sex * 🥹 Study 🥹	Mode of Inheritance 🛛	Consanguinity	Case Solved? C	Gene ID 😡	OMIM disorder 😡
\$								

Fig3. Step1- Submit Participant set user interface. Mandatory fields are marked with a red asterisk.

<u>Step 2- Submit Experiment Set.</u> Users are required to upload basic meta-data regarding their sequencing experiments, including type of experiment, library information, capture kit used, as well as tissue and Biobank names (see Fig4). Users can indicate which project their data belongs to, and are allowed to select a data embargo of up to 6 months for datasets submitted to any project and up to 12 months for datasets submitted to the Solve-RD project (justification needs to be provided in the adjacent text box as explained in the Solve-RD Data Sharing Policy). In addition, each dataset can be associated to an ERN, which will facilitate both accounting in Solve-RD but also interaction with the ERNs between the Data Analysis Task Force and the Data Interpretation Forces. Below, Fig4 shows an example of Step 2- Submit Experiment Set user interface.

		RD®	Connect	SUBMISSION PLATFORM			ABOUT WE	LCOME RJOSHI MAIN MET	IU FAQ	LOGOUT		
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Import data from excel (Download examp Choose file No file chosen	le template)											
Owner assigned to the entries admin												
PhenoTips ID Local Experiment ID * • •	Project •	Month Until Embargo End	GA ID 😜	BioBank Name 🛛	BioBank Sample ID O	Tissue * O		Library strategy *		Kit •		ERNs *
ŧ	NeurOmics BBMRI RD-Connect NeurOmicsPanels	•						\$		•	:	••••••

Fig4. Step 2- Submit Experiment Set user interface. Mandatory fields are marked with a red asterisk.

<u>Step 3- Upload data.</u> The third and final step requires to provide meta-data related to the files that will be actually uploaded to the RD-Connect GPAP. The meta-data fields include file type, sequencing strategy, read length, instrument model and sequencing center (see Fig5).

	DRM		A	BOUT WELCON	1e rjoshi	MAIN MENU	FAQ	LOGOUT
Submit file/s with FTP See instructions								
+ +10 +100 VALIDATE SUBMIT CRELOAD								
Import data from excel (<u>Download example template</u>) Choose file No file chosen								
RD-Connect ID Experiment * O File O	File name *	File Type * 🛛	Sequencing Strategy * 🛛	Read Length 🥹	Instrum	ent Model 😡		Sequencing Center 🛛
Choose Files No file chosen		\$	\$	\$			4	• • •

Fig5. Step 3- Upload data user interface. Mandatory fields are marked with a red asterisk.



Finally, once Step3- (Upload data) has been satisfactorily completed and the "submit" button clicked, users are sent, via email, the login credentials for the genomic data transfer, which is done through Aspera (Fig6). Once the transfer has been completed, data processing is initiated and the resulting data subsequently released to the RD-Connect GPAP where it is ready for analysis by Solve-RD partners and the Data Analysis Task Force.

Shares		
Email		
Forget	-	_
OR		
Log in with SIR2	_	
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Fig6. Aspera Client login page for genomic data transfer to CNAG for processing.

Conclusion:

The RD-Connect GPAP submission platform has been set up to serve the needs of the Solve-RD project, including assignment of datasets to the projects and association with an ERN. Furthermore, the system collects the required meta-data to submit to the EGA, at a later stage, the raw data collected as part of Solve-RD. Finally, we have developed guide-lines and provide support to facilitate data submission to the system. Over 2,300 experimental data sets and the corresponding meta-data have already been submitted to the Solve-RD project.